



# CURRICULUM GUIDELINES

**A.** Division: **INSTRUCTIONAL** Effective Date: **JANUARY 2004**

**B.** Department / Program Area: **LANGUAGE, LITERATURE AND PERFORMING ARTS** Revision  New Course

If Revision, Section(s) Revised: **G, H, M, P, R**

Date of Previous Revision: **September 1998**

Date of Current Revision: **December 3, 2002**

**C: STGE 220** **D: STAGE MANAGEMENT** **E: 2**

Subject & Course No.	Descriptive Title	Semester Credits
<b>F:</b>	Calendar Description: This course introduces students to the role and responsibilities of the Stage Manager. Students will have an opportunity to develop a production/prompt script for a play. Note: This course is delivered in an intensive eight week module.	
<b>G:</b>	<b>H:</b> Course Prerequisites:  <b>Acceptance to Stagecraft Program or permission of the Stagecraft Program Coordinator.</b>	
	<b>I:</b> Course Corequisites:  <b>None</b>	
	<b>J:</b> Course for which this Cour82 Cou	

<p><b>M:</b> Course Objectives / Learning Outcomes The successful student should be able to:</p> <ol style="list-style-type: none"> <li>1. Describe the relationship of the Stage Manager within the organizational team.</li> <li>2. Describe the duties and responsibilities of the Stage Manager for theatrical productions.</li> <li>3. Demonstrate or describe appropriate stage management techniques throughout the pre-production, run, and post-production periods.</li> <li>4. Demonstrate a professional and responsible attitude toward their assigned tasks.</li> <li>5. Develop a Stage Manager's production/prompt script.</li> </ol>										
<p><b>N:</b> Course Content:</p> <ol style="list-style-type: none"> <li>1. Pre-Production: schedules prompt script audition procedures professional attitude</li> <li>2. Rehearsals: blocking notation french scenes prompting calls and postings reports union rules production meetings</li> <li>3. Technical Rehearsals: dry technical cue to cue dress rehearsal</li> <li>4. Running the Show: cue calls backstage supervision and etiquette show reports call sheets cast morale</li> </ol>										
<p><b>O:</b> Methods of Instruction</p> <p>Students will receive a three hour lecture per week for 8 weeks.</p>										
<p><b>P:</b> Textbooks and Materials to be Purchased by Students</p> <p>A list of recommended textbooks and materials is provided on the Instructor's Course Outline, which is available to students at the beginning of each semester. eg: Ionazzi, Daniel. <i>The Stage Management Handbook</i>. Cincinnati: Betterway Books, 1992.</p>										
<p><b>Q:</b> Means of Assessment</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 5px;">Professional attitude as indicated by participation, attendance at all lectures and field trips, punctuality and time management</td> <td style="text-align: right; vertical-align: bottom; padding: 5px;">25%</td> </tr> <tr> <td style="padding: 5px;">Two in-class tests</td> <td style="text-align: right; vertical-align: bottom; padding: 5px;">25%</td> </tr> <tr> <td style="padding: 5px;">Production prompt script (a minimum of three specified components)</td> <td style="text-align: right; vertical-align: bottom; padding: 5px;">30%</td> </tr> <tr> <td style="padding: 5px;">Final Exam</td> <td style="text-align: right; vertical-align: bottom; padding: 5px;">20%</td> </tr> <tr> <td style="text-align: right; padding: 5px;">Total</td> <td style="text-align: right; vertical-align: bottom; padding: 5px;"><u>100%</u></td> </tr> </table>	Professional attitude as indicated by participation, attendance at all lectures and field trips, punctuality and time management	25%	Two in-class tests	25%	Production prompt script (a minimum of three specified components)	30%	Final Exam	20%	Total	<u>100%</u>
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**R:** Prior Learning Assessment and Recognition: specify whether course is open for PLAR

Yes.

Course Designer(s)

Education Council / Curriculum Committee Representative