



**M:** Course Objectives / Learning OutcomesOverall Objectives

Extend reading and writing competence and language accuracy for a range of educational and/or employment purposes

Specific Objectives

1. Read and understand academic material from a variety of sources
2. Take notes for a range of academic purposes
3. Use strategies to explore academic material
4. Collect, analyze, and organize relevant information from a variety of sources
5. Plan, write, revise and edit summaries and multi-paragraph essays, incorporating source material documented APA style
6. Monitor and apply strategies to improve accuracy in grammar, sentence structure, and word choice to a specified level of accuracy
7. Participate effectively in a college classroom
8. Assess progress

**N:** Course ContentReading Skills

1. To follow the ideas and information in readings
  - i) Follow written instructions
  - ii) Use pre-reading techniques to prepare for a reading task
  - iii) Follow organization of a text
  - iv) Recognize purpose and/or issue, overall key idea, main ideas, and key details in expository readings
  - v) opinion readings
  - vi) Identify character, conflict, theme, plot and setting in literature (e.g. short stories)
  - vii) Identify components of a case study and analyze by applying problem-solving process in case studies
2. To determine meanings of unfamiliar words in course materials
  - i) Use an English-English dictionary.
  - ii) Use word analysis
  - iii) Use context clues within sentences and in surrounding sentences
3. Use library resources to locate materials
4. To use study skills
  - i) Place text material into visual form
  - ii) Interpret and create visuals such as graphs and tables
  - iii) Prepare study notes and predict exam questions
  - iv) Prepare for objective tests and essay tests
  - v) Learn content from text/class materials concerning economic, political, cultural, and socially relevant topics
5. Recognize cultural differences and show awareness of the general features of own culture and associated world views

Writing Skills

1. To write effectively
  - i) Write reflectively about course readings
  - ii) Summarize ideas and information from readings
  - iii) With literary texts, a) summarize plot b) describe setting c) analyze character

- ii) Select and narrow topics
  - iii) Write focused thesis statements and parallel blueprint points
  - iv) Create essay frameworks with interrelated body paragraph topic sentences
  - v) Write well-structured introductions
  - vi) Develop unified, specific support in body paragraphs
  - vii) Incorporate source material and document all sources appropriately, showing understanding of plagiarism
  - viii) Create coherence within and between paragraphs
  - ix) Write well-structured concluding paragraphs
  - x) With peer and limited teacher feedback, re-draft and revise
  - xi) Follow format instructions
  - xii) Edit and proofread
4. To write at least one case study analysis
- i) Use the following steps:
    - a) state the problem
    - b) identify causes of the problem
    - c) identify possible solutions
    - d) evaluate possible solutions
    - e) recommend a course of action
  - ii) Revise with peer and limited teacher feedback
  - iii) Follow format instructions
  - iv) Edit and proofread

Accuracy

1. To self-monitor for accuracy

- i) Use and follow editing symbols
- ii) Use word processing editing aids (spelling, grammar check, thesaurus)
- iii)

