



**Douglas  
College**

**EFFECTIVE: SEPTEMBER 2009**  
**CURRICULUM GUIDELINES**

Division: **Educational Services**

Effective Date:

**September 2009**

**B.**



- topics
- ii) Select and narrow topics
- iii) Write focused thesis statements and parallel blueprint points
- iv) Create essay frameworks with interrelated body paragraph topic sentences
- v)

**P: Textbooks and Materials:**

Students may be required to purchase a textbook to be determined by the instructor.

**Q: Means of Assessment:**

1. Complete assigned skill-development tasks
2. Prepare a file of assigned and self-selected readings; highlight and make margin notes on the readings
3. Prepare reference lists in APA format
4. Prepare a file of writing that meets instructor specified criteria for content, organization, language use and accuracy, and format.  
These assignments should include:
  - i) essays.