



**EFFECTIVE: SEPTEMBER 2004
CURRICULUM GUIDELINES**

A.	Division:	Instruction	Effective Date:	September 2004
B.	Department / Program Area:	Commerce & Business Admin. Business Management	Revision	<input checked="" type="checkbox"/> New Course <input type="checkbox"/>
			If Revision, Section(s) Revised:	C, H
			Date of Previous Revision:	2002-09 H
			Date of Current Revision:	2004-09
C:	BUSN 3380	D:	Operations Management	E:
	Subject & Course No.		Descrip	3

M: Course Objectives / Learning Outcomes

At the end of the course, the successful student should be able to:

1. describe and contrast service and manufacturing operations;
2. describe the information and materials flow in a business;
3. conduct a simple forecast and estimate capacity for a small business;
4. propose a facility location, design a layout, and design jobs for a small business;
5. plan and manage a simple project using basic Project Management tools;
6. describe and contrast several inventory systems;
7. describe the Logistics concept;
8. propose a materials management and purchasing system for a small business;
9. analyze the operations of a small business and propose improvements;
10. use a computer to solve problems.

O: Methods of Instruction

Lecture and discussion, computer seminars and plant tours.