

Open Meeting File 2022-03-24 for approval May 26, 2022

**IN ATTENDANCE**

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Thor Borgford, VP Academic and Provost  
Sherry Chin-Shue  
Sarah Dench, VP Student Affairs  
Keith Ellis, AVP Institutional Effectiveness (virtual)  
Vivian Lee, Director, Finance  
Michael Lam, AVP Technology and CIO  
Leonel Roldan-Flores, AVP International Education  
Devon Smith, College Secretary (Recorder)  
Kayoko Takeuchi, VP Administrative Services and CFO  
Dave Taylor, VP Public Affairs

**Observers**

Kim Trainor, Douglas College  
Faculty Association  
Neil Brown  
Ralph Ferens  
David Moulton  
Rosilyn Teng  
Alexandra Hunter  
Georg Lauritsen  
Genya Sekretaryuk  
Amber Louie  
Omar Kabbani

**Guests**

Resolution 2022-03-24-01: The Board approve the agenda and approve/acknowledge the following



**c) Proposed College Board Proposed College Board By-Law B.GO07.05 Instruction**

Susan Todd invited questions for the material published relating to this item. No questions were raised.

It was moved, seconded and unanimously resolved:

**2022/0303** *THAT the Douglas College Board approve the proposed Douglas College Board By-Law B.GO07.05, Tuition and Fees for instruction, as presented March 24, 2022*

**d) 2022/2023 College Budget Consultations, Management’s Response to Solicited Feedback**

Susan Todd invited Kathy Denton to speak to this item. Kathy advised that the Douglas Student Union had been working with the College on ways to improve the process to bring their items forward in a timely manner. Kathy noted that the process has been working well. Erin Rozman inquired whether feedback had been received from Douglas College Faculty Association (“DCFA”). Kathy confirmed that they had not received feedback from DCFA or BCGEU.

**e) 2022/2023 Douglas College Consolidated Budget**

Susan Todd invited Kayoko Takeuchi to provide a presentation on the budget. This included an overview of the budget process as well as the actual numbers. Board members commended the work done on the budget, and had no questions or concerns.

It was moved, seconded and unanimously resolved:

**2022/0304** *THAT the Douglas College Board approve the Douglas College 2022/2023 Consolidated Budget as presented March 24, 2022, subject to receipt of written confirmation of provincial funding (“the budget letter”) as projected within management’s proposed budget*

**4.3 Human Resources Committee (HRC)**

**a) Committee Report**

Eileen Stewart referred to the report included in the package, and invited questions. There were none.

**4.4 Campus Planning Committee (CPC)**

**a) Committee Report**

In Bobby Pawar’s absence, Adel invited CPC Committee members to speak to the report. Members noted that there was nothing additional to report.

**4.5 Education Council**

**a) Education Council Chair’s Reports:**

Graeme Bowbrick referred to the report included in the package.

**b) Board Liaison’s report**

Arveen Kaur advised that she had nothing to report.

**4.6 Douglas College Foundation**

**a) Board Liaison’s Report**

Dave Taylor welcomed Doyin Agbaje back as the Foundation liaison. He noted that they are preparing year-end financials, and wrapping up a report on succession planning.

**4.7 Honorary Fellow Committee**

**a) Board Liaison's Report**

Erin Rozman advised that there are no new updates.

**4.8 Board Development Reporting**

Adel advised that this is a standing item, and invited Board members to share development opportunities that they have participated in.

**5. NEXT MEETING AND ADJOURNMENT**

There being no further business, Adel confirmed the next regular board meeting on May 26, 2022.